# GIRLS QUEST PRIVACY POLICY

Girls Quest created this Privacy Policy in order to ensure the confidence of site visitors ("Users") of and to our website ("Site"), and to demonstrate the Girls Quest commitment to fair information practices and the protection of privacy of any information provided online.

## • Type of Information Collected

Personal Information: In order for the User to make an online donation to Girls Quest via the Site, Girls Quest requires the User to provide information that personally identifies the User ("Personal Information"). Personal Information may include: (i) Contact Data (such as the User's name, mailing and email addresses); and (ii) Financial Data (such as User's account or credit card number). If the User communicates with Girls Quest by email, or otherwise completes online forms, surveys or contest entries, any information provided in such communication may be collected as Personal Information.

#### Uses of Information Collected

Girls Quest uses Contact Data to send Users information about our organization or our programs, or to contact Users when necessary. Girls Quest utilizes Financial Data to verify qualifications for certain donations and to bill for donations.

## • User Choice Regarding Collection, Use and Distribution of Personal Information

Users may choose not to provide Girls Quest with any Personal Information. In such event, Users can still access and use much of the Site; however, Users shall not be able to use those portions of the Site that require Personal Information.

#### Confidentiality and Security of Personal Information

Girls Quest may share Users' Personal Information in order to: (a) comply with a court order or other legal process or requirements; (b) protect Girls Quest rights or property; (c) complete a transaction; (d) develop a Contact List, or (e) enforce Girls Quest Terms of Service. Users' Personal Information is stored on secure servers that are not accessible by third parties, other than those using information to complete a donation transaction or create a Contact List. The Internet is not 100% secure. We cannot promise that your use of our Site will be completely safe. We encourage you to use caution when using the Internet. We use reasonable means to safeguard Personal Information under our control.

#### • Other Limits to Your Privacy

The Site contains links to other websites. Girls Quest is not responsible for the privacy practices or the content of such websites. Girls Quest may also make chat rooms, forums, message boards, and news groups available to Users. Please understand that any information that is disclosed in these areas becomes public information. Girls Quest has no control over its use and all Users should exercise caution when deciding to disclose personal information.

## • The Children's Online Privacy Protection Act (COPPA)

The Children's Online Privacy Protection Act (COPPA) of 1998 regulates the online collection of personal information from children under the age of 13. This Site is meant for adults. We do not knowingly collect Personal Information from persons under the age of 13. For instance, children under the age of 13 are instructed not to complete applications or forms on the Girls Quest website. If you are a parent or legal guardian and think your child under 13 has provided us with information, please contact us at <a href="mailto:info@girlsquest.org">info@girlsquest.org</a>. Please mark your inquiries "COPPA Information Request." Parents, you can learn more about how to protect children's privacy at: <a href="https://www.consumer.ftc.gov/topics/protecting-kids-online">https://www.consumer.ftc.gov/topics/protecting-kids-online</a>.

#### • Choices Regarding Your Information

You have certain choices about how we use your information. Certain choices you make are browser and device specific. In order to opt-out of receiving marketing emails from us, please follow the instructions contained in any email that you receive from Girls Quest. Note that you will still receive transactional messages from us, including information about registration and responses to your inquiries.

Our Site may also collect information through online tracking tools called cookies. Your browser may give you the ability to control cookies or other tracking tools. How you do so depends on the type of tool. Certain browsers can be set to reject browser cookies. To control flash cookies, which we may use on certain websites from time to time, you can go to:

http://www.macromedia.com/support/documentation/en/flashplayer/help/settings manager07.html. Why? Because flash cookies cannot be controlled through your browser settings.

Some browsers have "do not track" features that allow you to tell a website not to track you. These features are not all uniform. We do not currently respond to those signals. If you block cookies, certain features on our sites may not work. If you block or reject cookies, not all of the tracking described here will stop. Options you select are browser and device specific.

# Updates and Changes to Privacy Policy

Girls Quest reserves the right, at any time and without notice, to add to, change, update or modify this Privacy Policy, simply by posting such addition, change, update, or modification to the Site. Any such addition, change, update, or modification shall be effective immediately upon posting to the Site.

#### • How To Correct Your Information

You can correct factual errors in your personally identifiable information by sending us a request that shows error. To protect your privacy and security, we will also take reasonable steps to verify your identity before making corrections.

# How To Contact Us

Should you have other questions or concerns about our Privacy Policy, please send us an email at info@girlsquest.org.

#### **Copyright Statement**

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