

Girls Quest Camp Oh-Neh-Tah

AQUATICS DIRECTOR

Job Description

Girls Quest operates Camp Oh-Neh-Tah, nestled on the edge of the northern Catskills, less than a three (3) hour drive from New York City. Situated on 400+ acres, staff and campers have an experience of a lifetime through outdoor and educational activities, and interacting with a diverse and strong community. Building on an 80 year legacy of serving underserved girls from NYC and Greene County, Camp Oh-Neh-Tah will offer a multi-day session for 50 campers with 30 staff. For more information about Girls Quest and our program, please visit our website at www.girlsquest.org.

JOB SUMMARY

The Aquatics Director is responsible for all activities and equipment on the waterfront. He/She orients, trains and supervises Aquatics Staffers in the execution of their duties, which are to oversee daily Instructional and Free Swim periods along with boating activities. The waterfront at Camp Oh-Neh-Tah is the most active and popular area at Camp. Therefore ensuring the safety of campers by monitoring and enforcing strict waterfront safety rules, policies and procedures is an important aspect of the job. He/She must hold specific American Red Cross waterfront certifications. The position reports into the Program Coordinator. The Aquatics Director is a part of daily camp life participating in meals and other camp activities. Alternative housing separate from campers provided.

RESPONSIBILITIES

- Supervise all waterfront activities with safety and supervision in mind
- Supervise up to 4 Aquatic staff members
- Supervise and implement on-going Aquatics staff training
- Train and supervise all staff regarding waterfront responsibilities, procedures and continued training
- Design and implement lesson plans for the various swimming skills of campers
- Oversee and implement Instructional Swim lessons with staff
- Oversee Free Swim and boating activities
- Coordinate all use of the waterfront for other activities (evening and special programs)
- Keep waterfront area organized and clean
- Prepare daily reports and evaluations as required
- Communicate with the Program Coordinator any concerns regarding the program, staff or campers
- Keep an on-going inventory of equipment and inform Program Coordinator of needs
- Report maintenance issues to the Program Coordinator and/or the Maintenance Assistant or Caretaker
- Be willing to step out of your personal comfort zone or box
- Attend and participate in all continued training and staff meetings
- Be adaptive and respectful of all camp participants and the camp environment
- Maintain open communication with all staff
- Help maintain camp spirit

QUALIFICATIONS FOR ALL STAFF

- Desire to work and live in the outdoors for two (2) weeks in upstate New York
- Maturity, good moral character, and integrity
- Understanding and liking of children; knowledge of behavioral issues a plus
- Patience and sensitivity to the needs of children
- Willingness to work as a team player for the benefit of the girls entrusted to our care
- Willingness to forgo significant use of technology except during unscheduled times
- Acceptable Health Exam and current Immunization Record
- Attend mandatory Training Session at camp prior to campers' arrival

QUALIFICATIONS/REQUIREMENTS

- Must be 21 years of age and a high school graduate
- Prefer one year of college or related experience
- Must have three years lifeguarding experience and supervisory/leadership experience
- Must have current American Red Cross certification in the following:
 - ARC Waterfront Lifeguarding/Waterfront module
 - ARC First Aid
 - ARC CPR-Pro
 - ARC Waterfront Management
 - ARC Water Safety Instructor (WSI)
- Must be able to follow all guidelines, standards and laws set forth by the New York State Department of Health, American Camp Association and Girls Quest

NOTE: Sleeping cabins are rustic, but have electricity and are adjacent to sanitation facilities. Laundry facilities available. Bedding provided, but bring your sleeping bag. Abundant wild life.

TO APPLY

Complete [Camp Staff Application](#) and provide Resume and three (3) Letters of Recommendation. Send to: Constance Stine, Camp Director, Camp Oh-Neh-Tah, 7636 E. Oasis, Mesa, AZ 85207, or Email: campdirector@girlsquest.org **NOTE:** Background checks will be conducted.